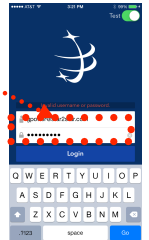
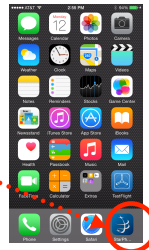


Starting The Application

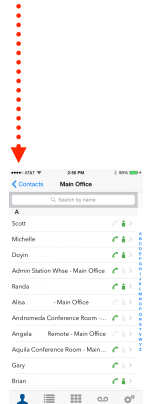
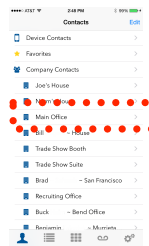
To start the application tap the Star2Star icon

The Login screen will appear. Enter your email and password credentials that were issued during installation. Tap the Login icon to start the registration process.



Selecting Your Location

Tap the Location you wish to view in the Contacts Directory. In the example (right) there are multiple locations available. If your system has multiple locations, you will be able to view the directory and status of extensions across each location or hide from view by touching the location and swiping left. Click the hide button.



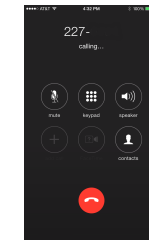
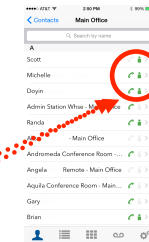
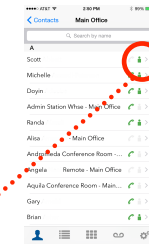
Star2Star Directory Display Color Key

Your Star2Star extension directory display will reflect the status of all other users on the system. Colors are used to reflect different call status for extension users. If user is logged into the Star2Star Application Framework, the icon shows status.



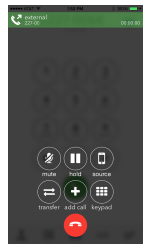
Call an Extension Using The Directory

Tap the icon adjacent to the extension you wish to call. This will display all extension numbers and email. Tap the extension required to make the call.



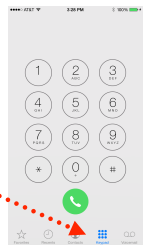
Call an Extension Using The Directory (cont'd)

When the extension answers all options are available i.e. Mute, Hold (caller hears music on hold), Speaker, Transfer (Blind or Attended), 3-Way Call and Key Pad. Tap the icon to end the call.

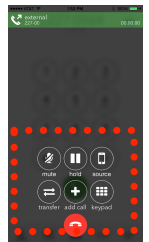


Dial a Number

Tap the Key Pad icon at the bottom of your screen. Enter the number you wish to call (# dialed appears at the top of the screen), tap the green Call icon to make the call.

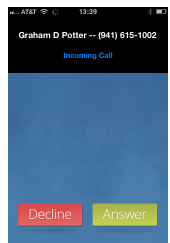


When the call connects all options are available i.e. Mute, Hold (caller hears music on hold), speaker, Transfer (Blind or Attended), 3-Way Call and Key Pad. Tap the icon to end the call.



Answering Calls

The phone will ring and a popup will appear if you are not in the Soft Phone application at the time you receive the call. Tap Answer to answer the call. Tap Decline to ignore the call.



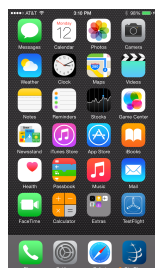
Star2Star StarPhone for iPhone

Quick User Guide

Basic Phone Features

Star2Star Directory Display

Extension users will be displayed in the Contacts Directory. Wipe up and down the display to scroll through all users.



Star2Star StarPhone for iPhone



Quick User Guide

Basic Phone Features



Ending Calls

Tap the  icon to end the call.


Muting The Microphone

During a call tap . You can hear all other parties while mute is enabled. The other parties cannot hear you. To turn off mute tap  again.


Holding/Resuming Calls

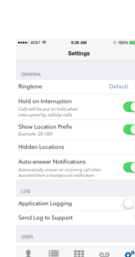
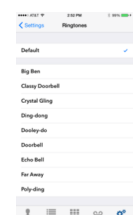
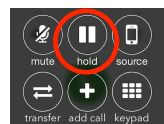
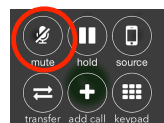
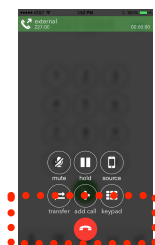
During a call tap . Callers will hear Music or Message on hold if configured on your system. To resume the call tap  again.

Custom Ring Tones


Tap settings  and Tap Ringtone to access a list of ring tone options. Tap desired ring tone. Tap Settings to put that ring tone in use.

Hold on Interruption


If you are on the IOS app (v4.0.3) and a cellular call comes in, your conversation will not be interrupted as long as you set **Hold on Interruption** to **OFF** in settings .





Transferring Calls


During a call tap . Your call is placed on hold. Callers will hear Music or Message on hold if configured on your system.




The transfer screen will appear displaying options to either


perform a blind  or

attended  transfer. Tap  to stop this process and return to the call.




Attended Transfer

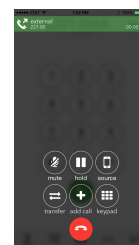
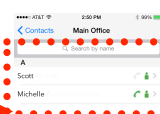
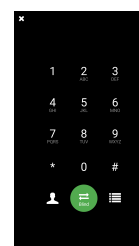
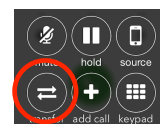
To perform an Attended / Announced Transfer prolong tap . The Star2Star Directory will display. Follow instructions in section **Call an Extension Using The Directory** to call an extension.

Tap  to return to the original call. Alternatively tap  to transfer the call to another number following the instructions detailed in section **Dial a Number**. When the called party answers either tap  to complete the transfer





process or tap  to return to the original call.

Blind Transfer



To perform Blind/Unannounced Transfer tap . The Star2Star Directory will display. Follow instructions in section **Call an Extension Using The Directory** to call an extension. Tap  to return to the original call or tap  to transfer the call to another number following the instructions detailed in section **Dial a Number**.





Blind Transfer (cont'd)

After you have entered a number either tap  to complete the process or tap  to return to the extension directory, tap  to change the transfer mode or  to return to the original call.

3-Way Call

During a call tap . Callers will hear Music or Message on hold if configured on your system. Dial the other party using the directory or tap  to call another number.

Accessing Voicemail

Tap . The screen will change with an option to tap . Doing so will access the Star2Star Voicemail system. Enter your password as directed. **(Note)** when accessing the system for the first time your password will be the same as your extension number. Follow the tutorial to change.

Call Retrieve

While on a call on your desk phone or when it is ringing, a green bar will appear at the top of StarPhone. You can tap that bar to transfer the call to StarPhone and take the call with you without interruption.

